

Job Description: Level 1 Teaching Assistant

Position Overview

As a Level 1 Teaching Assistant, you will support the educational and social development of pupils under the direction of the classroom teacher. Your role will involve assisting with the delivery of the curriculum, promoting inclusion, and fostering a positive learning environment.

Key Responsibilities

Supporting Pupils

1. **Build Positive Relationships:** Establish and maintain supportive relationships with pupils to promote high self-esteem, independence, and social inclusion.
2. **Behaviour Management:** Promote high standards of behaviour in line with the school's behaviour policy, responding to incidents appropriately.
3. **Individual Support:** Assist with the development and delivery of individual education plans (IEPs) and support pupils with their social, emotional, and mental health needs.

Teaching and Learning

4. **Classroom Support:** Support the teacher in delivering a broad and balanced curriculum, helping pupils achieve their full potential.
5. **Differentiated Learning:** Contribute to the planning and delivery of differentiated learning activities tailored to individual pupil needs.
6. **Resource Management:** Organise and manage teaching space and resources to maintain a stimulating and safe learning environment.
7. **Feedback and Reporting:** Provide regular feedback to teachers on pupil progress, attainment, and barriers to learning.

Working with Staff, Parents, and Professionals

8. **Effective Communication:** Communicate effectively with other staff members, pupils, and parents/carers to support pupil learning and well-being.
9. **Collaboration:** Work collaboratively with classroom teachers and other colleagues, including specialist advisory teachers, to ensure informed decision-making regarding pupil support.

Professional Development

10. **Continuous Improvement:** Engage in professional development opportunities to enhance personal effectiveness and keep knowledge up to date.
11. **Appraisal Participation:** Participate in the school's appraisal procedures and reflect on practice to identify areas for improvement.

Safeguarding

12. **Promote Well-being:** Follow statutory safeguarding guidance and the school's child protection policies to promote the safety and well-being of all pupils.

Qualifications and Skills

- **Education:** A minimum of GCSE (or equivalent) in English and Mathematics.
- **Experience:** Previous experience working with children in an educational setting is desirable but not essential.
- **Skills:**
 - Strong communication and interpersonal skills.
 - Ability to work collaboratively as part of a team.
 - Understanding of child development and learning processes.
 - Basic ICT skills to support pupil learning.

Working Conditions

- The role may involve working with pupils with special educational needs and disabilities (SEND).
 - The position may require flexibility in working hours to support school activities and events.
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